

West Texas A&M University
Undergraduate
Process for Reinstatement After Serving First Suspension Period

The suspension period (two consecutive semesters) is designed to allow a student time to resolve any challenges affecting academic success and assess academic and career goals. The reinstatement process after this period, allows the student to visit with the Associate Dean of the College housing their major or Advising Services to develop a course plan with support resources to utilize the most efficient path to academic success.

Steps for reinstatement:

- Re-apply for admission using the [WTAMU Application for Returning Students](#). You will use the Admission Portal to submit additional information such as transcripts, etc. Look for communication regarding any holds on the student records from the previous enrollment that need to be cleared.
- Admissions will set a hold on the student's account and send an email to the appropriate Associate Dean or Advising Services (if student has earned less than 30 hrs) to notify them of the students re-entry.
- The student will contact the Dean's office or Advising Services to schedule an appointment to complete the "Reinstatement After Serving First Academic Suspension" form. This form is provided by the Associate Dean or Advising Services adviser and will be sent to the Office of the Registrar to complete the re-admission process.
- Once readmitted, the student will be able to visit with an advisor to be greenlighted and enroll for the requested semester. Registration dates and the full academic calendar are available on [Buff Connect](#). All holds must be cleared before registration may be completed.

REINSTATEMENT MUST BE COMPLETED 5 DAYS PRIOR TO THE FIRST-CLASS DAY OF THE SEMESTER

Agriculture & Natural Sciences AGS 262 806-651-2585
 Dr. Brock Blaser, 806-651-2555

Business, CC 216A 806-651-2500
 Dr. Jonathan Shaffer, 806-651-2489

Education & Social Sciences, OM 410D 806-651-2600
 Dr. Kenneth Denton 806-651-2608

Engineering, Computer Science & Mathematics, ECS 122 806-651-5257
 ENGR/CS: Dr. Vinitha Subburaj 806-651-5264
 MATH: Dr. Pam Lockwood-Cooke, 806-651-2536

Fine Arts & Humanities, MMNH 161 806-651-2777
 Dr. Kristina Drumheller, 806-651-2816
 MUSIC: Mark Bartley 806-651-2830

Nursing & Health Sciences, OM 402, 806-651-3500
 Dr. Rick Haasl, 806-651-3502
 HSCI/NURS: Dr. Angela Phillips. 806-651-2662

Advising Services (if less than 30 hrs earned)
 Student Success Center, 806-651-5300
